



TECHINICAL AND VOCATIONAL EDUCATION AND TRAINING (TVET)

Portal Access Request

BUSINESS MANAGEMENT SYSTEM (BMS) USER ACCESS REQUEST FORM

Name

Email

example@example.com

Organisation

Phone Number

Area Code

Phone Number

Rank / Role

Change Type

Add
Amend
Delete

User Type

User
Super User
Admin
Regional Super User

ACCESS REQUIRED

I need the following Type Access

CET
DHET / Head Office
TVET

I require the following Departmental Access

Finance
HR
Payroll

I require access to the following Sections

Admin
Documents
Reports

Provinces

National	Eastern Cape
FreeState	Gauteng
KwaZulu Natal	Limpopo
Mpumalanga	Northern Cape
Northwest	Western Cape

DHET Branches

National	CET Branch
CFO	Corporate Services
DG	Ministry
Planning	Public Entity
Skills	TVET Branch
University	

Eastern Cape Colleges

Buffalo City
Eastcape Midlands
Ikhala
Ingwe
King Hintsa
King Sabatadalindyabo
Lovedale
Port Elizabeth
Provincial
Regional Office

FreeState Colleges

Flavius Mareka
Goldfields
Maluti
Motheo
Provincial
Regional Office

Gauteng Colleges

Central Johannesburg
Ekurhuleni East
Ekurhuleni West
Sedibeng
South West Gauteng
Tshwane North
Tshwane South
Western
Provincial
Regional Office

KwaZulu Natal Colleges

Coastal Kzn
Elangeni
Esayidi
Majuba
Mnambithi
Mthashana
Thekwini
Umfolozi
Umgungundlovu
Provincial
Regional Office

Limpopo Colleges

Capricorn
Lephalale
Letaba
Mopani South East
Sekhukhune
Vhembe
Waterberg
Provincial
Regional Office

Mpumalanga Colleges

Ehlanzeni
Gert Sibande
Nkangala
Provincial
Regional Office

Northern Cape Colleges

Northern Cape Rural
Northern Cape Urban
Provincial
Regional Office

Northwest Colleges

Orbit
Taletso
Vuselela
Provincial
Regional Office

Western Cape Colleges

Boland
College of Cape Town
False Bay
Northlink College
South Cape
West Coast
Provincial
Regional Office

User's Name

User's Signature _____

Principal's Name

Principal's Signature _____

Date



Month Day Year